

## Meeting Minutes - Clays PPG

Location - Roche Surgery Date - 19th March 2024 Time - 1830 - 1915

In Attendance :- Debbie Adams, Jim Johnston, Irene Northey, Tracy Germeney Apologies:- Carol Swift, Sarah Hearl

1. **Welcome** Debbie opened the meeting and issued Agenda to all present.
2. **Previous Minutes** Minutes of January meeting were approved.
3. **Treasurers Report** Tracy gave an update on the bank balance which now stands at £770.95. She noted that since June last year the books and puzzles had taken a total of £352.65 - which was split Roche - £251.44 and Bugle - £101.21. She continues to distribute to both surgeries. A note will be placed in the bottom of the boxes to ask people to return the puzzles to the surgeries once they have finished with them.
4. **Communications** Debbie advised the group that the spring newsletter was out, although there had been no meet the team this quarter. Information on each hub was included. It was requested that the group are emailed with a copy of the newsletter.
5. **Surgery News** Due to Sarah's absence no update was provided. Debs will try and meet up with Sarah in the near future to get an update, and to potentially do two 'meet the team' for the summer newsletter (June).
6. **Continuing discussions** Surgery Garden - This has been mentioned in the newsletter to try and forge some interest. Martin Cluer from Volunteer Cornwall is interested in providing some support. He has undertaken several projects in the county (web address provided so that the group could check out some of the ideas). Interest in the garden aiding in some patients' care has been confirmed. Future publicity was discussed.

7. **Patient Questionnaire** Deb will email a copy to the group. She will check with Sarah as to how many replies have been received, and to confirm that we feel it will be better if it is handed out by reception staff.
8. **Bingo Evening** This has been set for 18th October, and confirmed that proceeds would be split equally between the PPG and Clays Crusaders. It was noted that a key element will be advertise the event to ensure a good attendance. The next meet up to discuss the event will be held on 24th May. Confirmed that prizes will start to be collated from 10th September.

## 7. AOB

Jim fed back that the new pharmacy in Bugle was doing well, which is good news for the patients, especially some of the elderly ones which had raised concerns early on.

It was mentioned that in the absence of Sarah an alternative representative attends the meetings, especially to continue the two way feedback which is essential.

## 8. Next Meeting

Tuesday 14th May 1830 at Roche Surgery

With there being no other business the meeting closed at 1915.